

North Carolina A&T State University



(For Office Use Only!)

DLP ____	C/OL ____
Banner ____	EM ____
U/R ____	U/N ____ G/R ____ G/N ____
Withdrawal	
EM ____	Drop Form ____
Withdrawal Form ____	

Student Agreement Form to Register for CDL Distance Learning Courses

(Please print all information – Incomplete forms will NOT be processed)

Name _____ Banner ID Number _____

Local Address _____ City/State/Zip _____

Email Address _____ Local Phone Number _____

Semester and Year _____ Major _____ Classification _____

Are you taking any on-campus course(s) with your Distance Learning Course(s)? **Yes** **No**

****Note:** Effective Fall 2007, all Distance Learning (DL) sections will be charged by the hourly rate. This means there is no limit to the tuition and fees a student will pay for DL or DL plus on-campus sections. For all on-campus sections, there are no extra tuition or fees for taking more than 12 hours (Undergraduate; 9 or more for Graduate). **This is NOT true for schedules containing DL sections. ALL DL sections will be charged to the student; therefore, any student taking 12 or more hours of Undergraduate on-campus sections (9 or more for Graduate) will pay full tuition and fees for the on-campus sections AND will pay for each DL section.** This policy is in compliance with the tuition and fees policy set forth in the UNC Policy manual.

(Please read all information carefully before you sign at the bottom.)

Distance learning is a form of structured independent study. You are responsible for reading, writing, and completing all assignments on your own and you must have excellent reading and comprehension skills to be successful in the course. On average, a course earning three hours of academic credit will require a maximum of 75 hours of work.

Distance learning courses vary in format, but each course requires that you take the initiative to contact the instructor frequently, work on your own, manage your time, participate in class activities, and complete your assignments. If you enroll in an on campus course while simultaneously enrolled in distance learning courses, on campus rates will apply.

By signing below, you agree to contact the instructor frequently, work on your own, manage your time, participate in class activities, and complete your assignments. You also agree to abide by the course policies and procedures. In addition, you certify that you have technology literacy, proper equipment, and resources (Internet Web browser, MS Word, Excel, and PowerPoint, etc.) to complete the course.

By signing below, you certify that you have been properly advised in your department and that you have met all pre-requisite requirements. You also certify to your faculty member(s) and University staff that you are ready to register and successfully complete the following course(s):

Course(s)	Course Title(s)

Signature _____ Date _____

This form should be faxed to:
NC A&T State University
Center for Distance Learning
1020 E. Wendover Avenue – Suite 202
Greensboro, NC 27411

(336) 256-0357 (fax) (336) 256-0355 (office) or (888) 498-6752 (toll-free)
 Please e-mail the Distance Learning Office at distance@ncat.edu if you have any concerns.